

RULES OF CONDUCT RODMAN PUBLIC LIBRARY

The Rodman Public Library is an educational institution dedicated to providing resources to the total community. The purpose of the Library's RULES OF CONDUCT is to protect the rights of individuals to use library property, materials, and services; to protect the rights of library employees and volunteers to conduct library business without interference; to preserve Library materials and facilities from harm; and to ensure the safety and comfort of library patrons, employees, and volunteers.

The Board of Trustees is responsible for determining the rules for public behavior. It believes that enforcement of the following RULES OF CONDUCT will provide an atmosphere conducive to effective use of the Library's facilities and services. Any behavior that hinders the use of library materials or services or endangers the safety of patrons or library employees is prohibited. Such misconduct includes but is not limited to:

- Sleeping
- Loud or boisterous behavior, running in the library, or fighting on library property
- Conversation that is disturbing to other individuals or employees
- Profanity or other abusive language toward other library patrons or toward employees
- Abusing library furniture, equipment, materials, or other library property
- Harassing others, either verbally or through actions. Harassment may include but is not limited to initiating unwanted conversations; impeding access to the building; or other actions another individual reasonably perceives to be hostile, threatening, or offensive.
- Using tobacco products or any other type of smoking devices while on library property
- Possession, sale, or use of alcoholic beverages, illegal substances, or weapons on library property
- Eating and/or drinking in non-designated areas
- Buying, selling, or soliciting for personal or commercial gain. Surveying and signature-gathering is prohibited inside the library building but cannot be prevented on library grounds, e.g. sidewalks, parking lots. However, people gathering signatures may not obstruct traffic into the library, create a hazard in the parking lot, or disrupt library operations.
- Using personal listening equipment at a level that can be heard by other individuals
- Not wearing a shirt or shoes
- Using the parking lots and driveways for recreational bicycling
- Leaving bicycles in areas other than the designated bike rack
- Skateboarding anywhere on library property

- Bringing animals other than a service dog or miniature service horse into the library (according to the 2010 ADA revised requirements). The service animal must stay with its owner and be tethered while in the library.
- Using the emergency exits at times other than during an emergency
- Poor personal hygiene such as offensive body odor or other excessive odors to such a degree that it creates a nuisance to others or disrupts library service

Violations of these rules will result in the following actions:

Library employees are authorized to bring to an individual's attention any act or omission which violates these rules and detracts from the decorum of the Library. Such an individual will be asked to change the problem behavior to conform to the rules. If such change is not evident or forthcoming, that individual will be asked to leave the library property. Failure to leave if asked will result in the police being called to remove the individual. A violation of section 2911.21 of the Ohio Revised Code (Criminal Trespass) will be considered if the individual does not leave of his/her own accord.

Any individual who repeatedly violates the RULES OF CONDUCT shall be denied the privilege of access to the Library by the Board of Trustees, on recommendation of the library director. In case of emergency, the director may take immediate action and inform the board as soon as possible. Any individual whose privileges have been denied may have the decision reviewed by the board. The board authorizes the library director to bring to the attention of law enforcement authorities the identity of and circumstances involving those individuals who violate these rules.

Eff. March 14, 1985 – Board of Trustees

Revised December 27, 1990 – Board of Trustees

Revised – June 27, 2013 – Board of Trustees